

**Boundary Review Working Group – Terms of Reference**

**1. AIMS AND OBJECTIVES**

To review the future electoral requirements of the Council taking into account the continuing reduction in funding, the impact on service delivery and the decision-making process.

**2. CONSTITUTION AND POWERS**

- (i) The Group shall comprise nine Members of the Council (political composition to be determined by the Leader and Deputy Leader of the Council following which nominations will be made by Group Leaders as appropriate).
- (ii) The Group shall complete its task upon the Local Government Boundary Commission for England (LGBCE) publishing its final proposals for the Borough Ward electoral arrangements for Tewkesbury Borough Council.
- (iii) The Group shall, at its first meeting, appoint a Chairman and Vice-Chairman.
- (iv) The quorum of the Group shall be three Members.
- (v) Substitution arrangements will not apply.

**3. TERMS OF REFERENCE**

- (a) To formulate and recommend to Council proposed submissions to the LGBCE relating to Council size and the electoral warding arrangements.
- (b) To facilitate, coordinate, involve and consult all Borough Councillors, Parish Councils and community organisations in the review process to ensure effective consultation and participation in the Council's submissions.
- (c) To advise Council on the LGBCE's draft and final recommendations during the review process.
- (d) To coordinate the Council's responses to the LGBCE's review of Tewkesbury Borough Council's electoral arrangements.

**4. DELEGATED POWERS**

Electoral Reviews are a matter specifically reserved to the Council in the Council's Constitution.